



Application Pack for Nurseries Pastor

Closing date: Monday 4th June 2018
Interviews: w/c Monday 11th June 2018

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Nurseries Pastor

Job Description (Part-time)

We are a large evangelical church in central Reading looking to recruit a Nurseries Pastor with the aim of developing and growing ministry and mission links with our two associated nurseries.

The role of the Nurseries Pastor is to develop ministry and mission within the two existing nurseries (Greyfriars Nursery and the Globe Nursery). The Nurseries Pastor will lead this activity, working closely alongside the staff team of Greyfriars Church, the Globe Church, the Greyfriars Ministries Limited (GML) Board and the nursery staff. The nurseries currently employ 70 staff and care for 250 children and families, most of whom are unchurched.

Main roles and responsibilities:

- To work with the GML Board of Directors and the Vicar of Greyfriars to develop a strategy for growing mission and ministry within the nurseries. The mission and ministry is equally for the children, their parents and to the nursery staff.
- To develop and grow the stated Christian ethos of the nurseries and to promote, encourage and actively engage it, ensuring there is Christian engagement with employees, children, learners, parents and carers.
- To work with the GML Board, the Vicar of Greyfriars and the nurseries staff to ensure that the Christian ethos supports the spiritual, moral, social and cultural development of all nursery children whether they are Christian, of other faiths or of none.
- To communicate with the congregations of Greyfriars and New Hope in order to raise awareness of the activities of the nurseries, generate interest in their work and encourage participation and prayer support.
- To undertake an annual review of the GML Christian ethos with a GML Board member and Church representative at each nursery.
- To build ministry links with the nursery staff, offering pastoral assistance, running mission and evangelistic courses and building support for our partner school in Nompumelelo, South Africa.
- To mobilise volunteers from within Greyfriars and New Hope churches to help support the activities and ministry of the nurseries and the work of Nompumelelo (through encouraging congregational support to sponsor children at the school).
- To develop mission to reach out to the parents of the nursery children, offering practical help and signposting for issues such as parenting, debt advice, counselling etc.



Requirements of the role:

- Excellent interpersonal skills - balancing professionalism and compassion
- Flexibility and adaptability to juggle a range of different tasks
- Ability to work on own initiative
- Discretion and confidentiality
- Attention to detail
- Ability to work under pressure
- Full commitment to Greyfriars and our vision, values and culture
- Excellent organisational and time management skills
- Excellent communication skills (written and oral)
- Excellent MS Office and IT skills

Role Reports to: Vicar

Work expectations:

- 16.5hrs/week with flexibility over days / hours
- 23 days holiday per annum pro-rata
- 3 month probationary period
- Whilst the role is Monday – Thursday, the role holder may be needed to be available to work key dates, as required
- Attendance at weekly staff meetings

Indicative Terms

Subject to contract

Employer: Greyfriars Church PCC

Salary: £24,000 (pro-rata)



Nurseries Pastor – Person Profile

Personal Qualities and Beliefs

It is essential that the person:

- is a practising Christian - this role carries a Genuine Occupational Requirement (GOR);
- has a living personal faith in and living encounter with God, as Father, Son, and Holy Spirit;
- is in agreement with the ethos of Greyfriars Church;
- has a passion to see people encounter Jesus, and to see them grow into all that God has designed them to be in Christ;
- has the capacity to provide pastoral care for individuals, and to contribute to the spiritual direction of the church;
- is teachable and humble

Personal Skills and Abilities

It is essential that the person:

- has good leadership and pastoral skills, inspiring confidence through energy and integrity;
- is a good team-worker, with a collaborative and co-operative style with a proven ability to nurture and develop gifts in others;
- has well-developed inter-personal and communications skills, and sense of humour;
- has excellent organisation and administration skills;
- is able to be flexible and adaptable as situations require it

Knowledge, Qualifications and Experience

It is essential that the person:

- has experience of working alongside children / young people;
- has relevant and recent experience of working and liaising with Church Ministry Leaders and other appropriate people within the Church;
- has experience of overseeing mission activities;
- has good Biblical knowledge and theological understanding, and experience of creatively explaining the Christian faith;
- can demonstrate pastoral sensitivity and confidentiality;
- has experience of working effectively under pressure and is able to manage conflicting deadlines and priorities well;
- is comfortable with working in an open-plan office environment;



The parish

We are a large evangelical town-centre church, with a congregation who come from right across Reading and the surrounding areas. We have a strong tradition of Bible teaching, with the exposition of scripture being an important and central part of our meeting together on Sundays, coupled with lively, enthusiastic, Spirit-led worship.

You will find our church site in the centre of the town, but with a parish that runs into residential areas, giving us both opportunities and challenges in service of the parish, town and surrounding area. Members of our congregations are involved in a broad range of activities, from those in the town centre such as Street Pastors, through to home groups in the suburbs. Our position and size also allow us to be home to people who are less connected, those who are actively serving in other smaller congregations elsewhere who come to us for teaching and worship, as well as those who are regular but very much on the fringes.

Reading is an exciting place to be church and we have strong links with other churches across the denominations, particularly through the Reading Christian Network: Greyfriars has been privileged to host a weekly leaders' prayer meeting for the last 17 years.

The nurseries

Greyfriars Ministries Limited (GML) is a company owned by Greyfriars church which operates two nurseries, one of which is housed in the former Greyfriars vicarage adjacent to the church, and an associated training centre.

Both nurseries offer full time places for children aged three months to five years and primarily cater for parents working in the town as well as some who commute to London. We also run a term-time nursery at each location for 38 weeks of the year offering morning and afternoon sessions for two to five-year olds.

The company employs 70 all-female staff. More than half are aged under 25 and many of them are studying for Level 2 and Level 3 childcare qualifications, which we offer in our own training centre.

The majority of the Directors of GML are members of Greyfriars Church.

The team

Under the leadership of Rev David Walker, this is an exciting role, which will provide flexibility and scope to develop ministry and mission links with the two GML nurseries, under the vision and direction of Greyfriars church.

There are a number of PCC-employed staff – some people in missionally oriented roles (eg. youth and children) and others in supporting roles, including the management of the Greyfriars Centre and New Hope Community Centre, both of which are used extensively by outside organisations.



Greyfriars Church, Reading

Application Form for the post of Nurseries Pastor (Part-time)

ALL candidates are asked to fill in this application form and provide a CV.
Please continue on separate pages if necessary.

Completed forms and accompanying CV should be returned to Janet Shury by emailing to:
office@greyfriars.org.uk, or posting to Janet at Greyfriars Church, Friar Street, Reading RG1 1EH.

1. PERSONAL INFORMATION

Name
Address

Telephone (home)
Mobile
Email
National Insurance Number

2. EDUCATION & QUALIFICATIONS

Please list in reverse date order (starting with most recent)



3. EMPLOYMENT & OTHER RESPONSIBILITIES

Please list in reverse date order (starting with most recent) a summary of church and secular employment and any relevant voluntary work (with dates).

4. EXPERIENCE & SKILLS

Please note in particular any experience of developing mission and ministry links with children or young people.



5. FAITH AND BELIEF

How do you foresee your faith being worked out and growing in the role of Nurseries Pastor?

6. INTERESTS & ACHIEVEMENTS

Are there any other interests or achievements that you think are relevant to share?

7. MOTIVATION

Briefly summarise why you have applied for this role?



8. YOUR CIRCUMSTANCES

Right to work: Do you currently have the right to work in the UK? **YES / NO**

Disability Access: Do you require special access for the purposes of an interview? **YES / NO**

If yes, please describe any special conditions or adjustments required on a separate sheet

Convictions: Have you ever been convicted of a criminal offence, other than a spent conviction under the Rehabilitation of Offenders Act 1974? **YES / NO**

If yes, please supply further details on a separate sheet

Note: This post is subject to a satisfactory DBS check.

If successful in my application, I agree to complete a Confidential Declaration form, and to apply for a Disclosure from the Disclosure & Barring Service. I recognize that, under the Diocesan Policy on the recruitment of ex-offenders (page 8 of *Protecting Children in the Diocese of Oxford*, June 2005), having a criminal record will not necessarily be a bar to obtaining the position for which I have applied.

I confirm that to the best of my knowledge, the information given on this form is correct. I understand that false information could lead to dismissal. I consent to the data processing of the information I have given on this form as defined under the Data Protection Act 1998 for the purposes of employment with Greyfriars Church.

Signed:

Date:



9. REFERENCES

Names and addresses of three referees who know you well, but who are not related to you. If you currently hold a job, one reference should be from your current manager or equivalent at that place of work (or your last employment if you are not currently working); one should be the minister of the church you currently attend (if your minister is also your current line manager, you can ignore this reference); and one reference should be personal.

Please indicate if taking up this reference before interview will cause you any problems.

Please include a brief note on how each of your referees knows you.

Referee 1

Name

Address

Telephone (home)

Mobile

Email

Capacity in which they know you

Referee 2

Name

Address

Telephone (home)

Mobile

Email

Capacity in which they know you

Referee 3

Name

Address

Telephone (home)

Mobile

Email

Capacity in which they know you